



KIBAHA BERA ADVENTIST INSTITUTE

P.O. Box 30315 Kibaha, Pwani- Tanzania

Tel: (+255) 758 688 309 or 255629437508

Mail: bereaadventist7@gmail.com • Web: https://www.kbaitz.net/

PERSONAL INFORMATION

Full Name:		Place of Birth		Passport
Date of birth		First language		Photo
How did you know KBAI	Website <input type="checkbox"/> (Tick) Advertisement <input type="checkbox"/> (Tick)	Internet <input type="checkbox"/> (Tick) NACTVET <input type="checkbox"/> (Tick)	Male <input type="checkbox"/> Female <input type="checkbox"/>	

Address

P.O Box No:	Starting date	Day	Month	Year
City/Town:				
Postal code:	Residence category			
Phone number:	Day Based		Hostel Based	
Email:				

Emergency Contact

Name:	Phone Number:
Relationship:	Email:

Course Applied	Certificate in Business Administration NTA Level 4	<input type="checkbox"/> (Tick)
	Certificate in Natural Remedy Management NTA Level 4	<input type="checkbox"/> (Tick)
	Certificate in Information and Communication Technology (ICT) NTA level 4	<input type="checkbox"/> (Tick)
	Diploma in Business Administration NTA Level 5&6	<input type="checkbox"/> (Tick)
	Diploma in Business Natural Remedy Management NTA Level 5 &6	<input type="checkbox"/> (Tick)

Fill Qualification required	Division	Subjects	Credits	Pass

Fill other subjects subsidiary	

School attained	
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Please attach medical examinations form certification with stamp of doctor from public Hospital

Signature of the Candidate:

Date:

For Office Use Only :

Account Department	Bank Name	Cheque /No.	Date	Receipt No.
Payment Details:				
N/B	Admission fees, School fees and other payments should be paid to the college Bank Account. Strictly NO CASH will be accepted			

Signature of the Chief registrar: Signature of Accountant:

DECLARATION BY THE CANDIDATE

1. I have carefully read the instructions and declare that my entries in this form are correct to the best of my knowledge, and nothing has been concealed. I understand that my admission is liable to be canceled, and legal action can be taken against me if there is any concealment/misrepresentation in the Application Form or the attached certificates/undertakings/documents, etc.
2. I undertake to observe proper standards of Academic conduct.
3. I shall abide by the prescribed courses of reading and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years.
4. I understand that an incomplete form is liable to be rejected.
5. I shall abide by the rules and regulations in the KBAI Institute's Handbook of Rules and Regulations and its revisions.
6. I shall faithfully carry out the instructions issued by the Chief of Academics, and all Authorities of KBAI Institute. Including Campus Chaplin (Pastor)
7. I am responsible for promptly paying fees and all other dues.
8. I understand that I cannot concurrently be enrolled in more than one full-time course of study.
9. I certify that I have no criminal background and have not been convicted of any criminal offense. Further, I undertake that no issues in the court registered against me, or no criminal proceedings are pending against me.
10. I undertake not to smoke and take drugs on the Campus.
11. I undertake that I will not possess/carry any weapon on the KBAI Institute campus and if any weapon is recovered from me then I can be rusticated from the College and legal action can be taken against me.

Date

Candidate Signature

DECLARATION BY THE PARENT/GUARDIAN

1. I certify that my son/daughter is making this application with my permission. I hold myself responsible for his/her good conduct and behavior as a student of the College and for payment of all his/ her fees and dues during his / her period to stay in the College.
2. I understand that in case of any concealment/misrepresentation by my son/daughter in the Application Form or in the attached certificates/undertakings/documents etc., his/her admission is liable to be canceled, and legal action can be taken against him/her.

Parent/Guardian Name..... Signature Date

Attached are the admission criteria, the College fees, and the other costs

1. Confirm Acceptance of Selection.

All candidates to be mentioned in the list of selected candidates have to visit the office of the Chief Academic on campus with their Identity card/voter ID, etc. The Chief Academic Officer will provide an acceptance letter to confirm the selection. Also, the student will sign and confirm that he/she has agreed to the course he/she has selected.

2. Medical Examination.

After the Acceptance letter, the student should submit the medical Examination documents (Reports) from the Hospital, which will be signed and endorsed by a Professional Doctor from a Public Hospital rather than a private hospital.

3. Admission and Course Commencement.

Admission and Orientation will start on And the course will commence from If you fail to report on these dates for any reason, please inform the office of the Chief Academic. Otherwise, we shall assume that you have opted not to attend the course.

4. Admission Documents Required:

- o Two passport-size photographs, taken recently for registration.
- o National Form Four Certificate (or Result slip for those who completed Form Four in.....)
- o Birth Certificate
- o Leaving Certificate
- o Any other relevant Certificates supporting your qualifications.

NOTE THAT:

Visit with the original certificates to the office of the Chief Academic; with a photocopy, any candidate without the original certificates will not be registered.

College Fees and other costs for a Country citizen

	Details	Amount
1	The application form	20,000.00
2	Student Identity Card	15,000.00
3	Registration Fee	10,000.00
4	Student Handbook	50,000.00
5	Student Government Fee	7,000.00
6	Examination Fee	8,000.00
7	NACTE Fee	20,000.00
8	Transcript	40,000.00
9	Caution Money	50,000.00
10	Tuition fee for semester one	600,000.00
11	Tuition fee for semester two	600,000.00
	Grand Total	1,220,000.00

All payments have to be paid to the College Account Number
**NMB Bank Account Number 21210060427 KIBAHA BEREADVENTIST
INSTITUTE.**

STUDENT'S DRESS CODE

Students are strictly not allowed to wear the following: -

- Mesh type of see-through clothes
- Trousers hanging under the buttocks (Mlegezo)
- Very tight trousers, skirts, blouses
- Dress/skirts with excessive slit (mpasuo)
- Any dress that leaves the stomach, waist, chest, and or back open
- Shorts or skirts that do not cover the knees when seated
- Earrings for men
- Unbuttoned shirts
- Any type of dress that covers the entire face
- Any kind of dressing that leaves underwear visible
- Any kind of dressing that leaves the breasts open/visible.
- Hats or caps worn backward
- Clothes with inappropriate or unsuitable graphics/slogans or obscene/abusive language
- Any kind of dressing that the College Official may deem inappropriate.